

Minutes of the 58th meeting of Country Coordinating Mechanism of the GFATM, held on 09th May 2007, at 3.00pm, in the Conference Room of the Anti Malaria Campaign, Public Health Complex, 555/5, Elvitigala Mawatha, Colombo 05.

Present:

Dr. Athula Kahandaliyanage	- Ministry of Healthcare and Nutrition (Chairman/CCM)
Mr. Shirley Tissera	- Congress of Religions/ CFPA (Vice Chairman / CCM)
Dr. R. R. Abeyasinghe	- Coordinator GFATM Projects, MOH
Dr. Chandra Sarukkali	- Director / NPTCCD
Dr. Nimal Edirisinghe	- Director / STD AIDS
Dr. Agostino Borra	- WHO Representative
Prof. Carlo Fonseka	- University Grants Commission
Ms. Swarna Kodagoda	- Alliance Lanka
Ms. W A M Kusum Wasala	- Wason Foundation
Mr. M.I.M. Iqbal	- Sewa Lanka Foundation
Mr. D.A.D.N.C. Wimalratne	- Rural & Community Development Cooperation

Observers:

Ms Hiranthi Ratnayake	- Local Fund Agency (PWC)
Dr. S. Warusawithana	- WHO

Absent:

Dr P.G Mahipala	- Ministry of Healthcare and Nutrition
Dr. Aberra Bekele	- UNICEF
Mr. David Bridger	- UNAIDS
Mr. S.K.D. Dassanayake	- Sri Lanka Red Cross Society
Mr. D M L Guneratne	- The Family Planning Association
Dr (Mrs.) K. Navaratne	- World Bank
Dr. S.L.G Jayasuriya	- IMPA
Dr. Iyanthi Abeyawickrame	- SLMA
Dr. V.I Jayasuriya	- CNAPT

Excused:

Dr. Chris Nonis - Ceylon Chamber of Commerce
Dr. L. P. Chandradasa - Director GFATM Project / Sarvodaya

Proceedings

The Meeting was initially chaired by Mr. Shirley Tissera, Vice Chair CCM and subsequently by Dr. Athula Kahandaliyanage, the Chairman, CCM

1. Confirmation of the Minutes of 57th Meeting

Minutes of the 57th Meeting were proposed as in order by Ms. Swarna Kodagoda and seconded by Dr Nimal Edirisinghe.

2. Matters arising from the minutes

4. Dr R R Abeyasinghe explained that as agreed at the last meeting with Ms. Malavika Rao, some amendments should be done to the Constitution. He requested that a sub committee be appointed for this purpose from the CCM. It was proposed that the following members be appointed to the subcommittee: Mr. Shirley Thissera, Dr. Lalith Chandradasa, Mr. MIM Iqbal, Dr. S. Warusawithana & Dr. Rabindra Abeyasinghe.

5. Dr Sarukkali, Director NPTCCD indicated that she would require a Project Officer and a Finance Clerk to help with the TB Control Projects; she said that funds could be identified from the Round 6 grant for this purpose. Dr Abeyasinghe explained that he will be calling for Project Coordinators (2 posts) & a Communication Specialist for the HIV Project as requested by Dr. Edirisinghe, and requested Dr. Sarukkali to provide the details to include in the same advertisement. Dr. Abeyasinghe also requested that the following be appointed to select the officers concerned;

For the HIV Project; Dr. N. Edirisinghe, Chairman
 Dr. Lalith Chandradasa, Member
 Dr. Rabindra Abeyasinghe, Member

For TB Control Project; Dr. Chandra Sarukkali (Chairman),
 Dr. Lalith Chandradasa, Member
 Dr. Rabindra Abeyasinghe, Member

3. Submitting a Proposal for Round 7

Dr Abeyasinghe explained the position of the Ministry that it is necessary to apply for grants from Round 7. He explained that both the Malaria & HIV Control Programmes were interested in submitting a proposal to Round 7. Dr. Sarukkali explained that the TB Control Programme had received a grant from Round 6 which is being finalized and therefore she is not likely to submit a proposal to Round 7. Dr. Borra was of the opinion that Organizations that have expressed willingness should be allowed to submit a proposal on TB. The CCM therefore decided to submit proposals regarding all three diseases.

Dr. Abeyasinghe explained the need for funding of proposal formulation & submission, particularly meetings with organizations that have expressed willingness to participate. He explained that a sum of approx. US \$ 2000 will required for this purpose. Dr Agostino Borra, WHO Representative said that he can release funds for this purpose to the CCM, but wanted a formal request from the CCM. Dr Abeyasinghe agreed to write to the WHO on behalf of the CCM.

➤ Appointment of Sub Committee

Dr R R Abeyasinghe proposed that Programme Directors of the relevant diseases form & coordinate sub committees for formulation of proposals, and CCM agreed to this suggestion.

➤ Request for Technical Assistance

Dr. Edirisinghe expressed the need for technical assistance for proposal formulation of the HIV component. He was requested to make a specific request to WHO for this purpose.

➤ Meeting with NGOs

Dr R R Abeyasinghe explained that all parties who had expressed interest following the Newspaper advertisement on 5th April 2007 would be invited to a meeting on 21st May 2007 where the respective Programme Directors would explain the framework of the proposals to be formulated

➤ CCM Membership

The need for all members of the CCM, including those who do not attend meetings regularly to sign the proposals to be submitted was discussed.

4. Request for continued funding for Round 4.

Dr R R Abeyasinghe explained that the Global Fund had informed the Chairman CCM regarding the need to apply for Phase 2 funding for Round 4 Malaria Grants. The CCM agreed that an application for continued funding should be made to the Global Fund.

5. Round 6

➤ TB Proposal

Dr Sarukkali, Director, NPTCCD said that documentation of the Round 6 has been finalised and the Global Fund will be sending the Agreement Forms for signature.

➤ HIV/AIDS Proposal

Dr Nimal Edirisinghe, Director, NSACP said that documentation of the Round 6 has been done with the Global Fund.

6. Recruitment of staff and Project Office for HIV/AIDS Project

Dr R R Abeyasinghe that advertisement calling for applications for the posts of Project Coordinators (2) for Plantation and Education Sectors, & Communication Specialist will be placed in the newspapers next week. Dr. Sarukkali also agreed to provide the necessary details for positions in the TB Control Project.

7. Funding of CCM activities

Dr. Abeyasinghe explained the need for continued funding of CCM activities and Dr. Borra said funding could be provided from the Country Budget for the period up to end December. Accordingly it was decided to make a formal request for such funding.

8. Reimbursement of cost of subsistence and accommodation to CCM members who perform field visits

This matter was discussed at the beginning of the meeting. Dr R R Abeyasinghe tabled a letter from Dr Bekele, UNICEF, regarding how the payments have to be done with above purpose. Dr. Abeyasinghe requested all CCM members to make themselves

available and to carry out field visits to monitor the implementation of activities. It was decided that 3 or 4 members could form groups to carry out field inspections.

9. Request for additional funds by IMPA

Dr R R Abeyasinghe tabled a letter from Dr SLG Jayasuriya regarding the above. However this matter was postponed due to absence of Dr Lalith Chandradasa.

**10. Request for submission of new proposal for Grant 2, Phase 2, Year 1
by- Sarvodaya, (Operational Research Project)**

Dr RR Abeyasinghe explained that although two operational research projects were allocated to the University of Colombo only one is being carried out. The other was abandoned due to ethical concerns. As such the University of Colombo had submitted a second research proposal after consultations with the Anti Malaria Campaign. Since the proposal was developed in consultation with AMC it was recommended for approval of the CCM. The CCM approved the submission of the new proposal.

11. Purchase of Computers and accessories for Round 4 project districts and Secretariat; 10 Nos. PCs, 2 Nos. UPS, 2Nos. Printers.

Dr Abeyasinghe pointed out that many RMOs faced difficulties without proper computers. Many of the RMO were using computers they received in 1997. Prof. Fonseka inquired which districts would require computers and Dr Abeyasinghe explained that the Round 4 districts viz, Kurunegala, Matale, Hambantota, Ratnapura, Moneragala & Puttalam. Ms Hiranthi Ratnayake also confirmed this as per their observations in the districts. CCM agreed and gave the approval.

12. Extension of the Service of Programme Officer CCM.

Dr RR Abeyasinghe explained that the Programme officer of the CCM Mr. Walawatte C had been recruited on a one year contract and the contract needed to be renewed. He stated that his services were satisfactory and requested the CCM to grant approval for a further extension. Mr. Thissera also confirmed that the PO services were satisfactory. On a request by Dr. Abeyasinghe the CCM agreed to renew the contract for a further one year with a 10% increase in salary.

13. Approval for a Letterhead for the CCM Secretariat

Dr R R Abeyasinghe asked for approval the draft letterhead, which was circulated at the beginning of the meeting. The members of the CCM decided that the letter head should contain the list of member organizations and the names of the representatives from the organizations. It was decided to adopt the Letter Head with these changes.

14. Changing of the Bank of the Account of Country Coordinating Mechanism.

Dr R R Abeyasinghe mentioned that the existing bank account of the Country Coordinating Mechanism is at Commercial Bank of Ceylon Limited at Narahenpita Branch. Since the account of the GFATM Project is at Bank of Ceylon Narahenpita Dr. Abeyasinghe requested permission to change the account to Bank of Ceylon for logistical reasons. The members agreed to the proposed change.

15. Other Matters

Ms Hiranthi Ratnayake, LFA, said that it is useful to keep separate accounts for Round 1, Round 4, etc, rather than maintaining one account. Dr. R R Abeyasinghe asked to Accountant GFATM, Mr. AGS Kumara to come to the meeting and discuss the issue. Mr Kumara said that it is not difficult to keep separate accounts as Ms Hiranthi requested, but the government (Treasury) regulations had restrictions to doing so. However Mr Kumara and Ms Hiranthi agreed to discuss this matter and bring in to the next CCM meeting.

16. Next CCM meeting

The date will be notified to the members.



Dr. R. R. Abeyasinghe

Focal Point, CCM.

28th May 2007.