

Minutes of the 76th meeting of Country Coordinating Mechanism Sri Lanka held on 17th May 2010, at 2.00pm, in the Conference Room of the Anti Malaria Campaign, Public Health Complex, 555/5, Elvitigala Mawatha, Colombo 05.

Present:

Dr. Ravindra Ruberu	- Secretary / MoH
Dr. R. R. Abeyasinghe	- Project Director/GFATM Projects MOH, Focal Point/CCMSL
Dr. AKSB De Alwis	- Director / NPTCCD
Dr. Nimal Edirisinghe	- Director / NSACP
Dr. S. Deniyage	- Director/ AMC
Dr. F.R Mehta	- WHO Country Representative for Sri Lanka
Mr. David Bridger	- UNAIDS Country Representative for Sri Lanka
Dr. Moazzem Hossain	- UNICEF
Dr. (Mrs.) K. Navarathne	- World Bank Mission
Dr. L. P. Chandradasa	- Director GFATM Project / Sarvodaya
Ms. Swarna Kodagoda	- Alliance Lanka
Ms. Kusum Wasala	- Wason Foundation
Mr. D.A.D.N.C. Wimalaratne	- Rural & Community Development Association
Ms. Sherin Rodrigo	- Lanka Plus

Observers :

Dr. Panduka Wijayaratne	- TEDHA
Dr. Supriya Warusavithana	- WHO
Ms. Kaushalya Navarathne	- Sewa Lanka Foundation
Mr. Lalith Pieris	- PWC
Mr. Saman Kumara	- PWC
Mr. Chanaka Walawwatte	- Programme Officer /CCMSL
Ms. Hirusha Alwis	- DEO/CCMSL

Excused:

Mr. Shirley Tissera	- Congress of Religions / CFP (Vice Chairman/CCMSL)
Dr. Ajith Mendis	- Ministry of Health
Dr P.G. Mahipala	- Ministry of Health
Dr. Chris Nonis	- Ceylon Chamber of Commerce
Ms. W. Prasadika	- Central Chest Clinic
Mr. M.I.M. Iqbal	- Sewa Lanka Foundation

Dr. G. Weerasinghe - Collage of Venereologists

Absent:

Prof. Carlo Fonseka - University Grants Commission
Mr. Gamini Wanasekara - The Family Planning Association
Mr. S.K.D. Dassanayake - Sri Lanka Red Cross Society
Dr. S.L.G Jayasuriya - IMPA
Dr. Palitha Abeykoon - AIDS Foundation of Sri Lanka
Dr K. Buddhakorala - Collage of Venereologists
Dr. N. Punchihewa - SLMA

Proceedings

The meeting was initially chaired by Dr R R. Abeyasinghe, Focal Point CCMSL and subsequently by newly appointed Secretary, Ministry of Health Dr. Ravindra Ruberu, Chairman CCMSL.

Dr Abeyasinghe apologized for the delay and welcomed all the participants on behalf of the CCMSL. Dr Abeyasinghe introduced Dr Ravindra Ruberu, Secretary Ministry of Health. And members were requested to introduce themselves.

Following introductions Dr Abeyasinghe explained the composition of the CCMSL, the Principle Recipients and Sub recipients of existing grants and the basic structure and functioning of the CCMSL to Dr Ruberu, and plans for improvements in the functioning of the CCMSL.

2. Confirmation of the Minutes of 75th Meeting

The minutes were proposed as being in order by Ms Swarna Kodagoda and seconded by Dr. S. Alwis subject to the changes discussed. The changes discussed to be incorporated and the final version of the 75th meeting to be circulated to members.

3. Appointment of a new Chairman to the CCMSL

Dr Abeyasinghe stated that the CCMSL is now functioning without a Chair as the previous Chair Dr. Athula Kahandaliyanage had retired and, and he requested members to appoint a Chair to the CCMSL. Dr Chandradasa proposed Dr Ravindra Ruberu, Secretary MoH, as the new Chairman CCMSL. Dr

Moazzem Hossain seconded the proposal. As there were no other nominations for the Chair CCMSL, Dr. Ravindra Ruberu was unanimously appointed as the Chairman CCMSL.

4. Matters arising from the 75th minutes.

Page 3. - Page 2, Main Item – Debriefing of the country audit.

Dr Abeyasinghe said that the CCMSL has not received any formal report regarding the country audit from the GFATM as yet. Dr Chandradasa suggested that members who were appointed to make suggestions regarding the audit should meet and make the necessary suggestions before the report is received.

Page 3. - Page 8, other matters

Dr Abeyasinghe thanked Dr Mehta on behalf of the CCMSL for facilitating the participation of Mr. Shirley Tissera, Vice Chair CCMSL to the GF Board Meeting last month. Dr. Abeyasinghe also explained that as agreed within the SEAR Constituency Sri Lanka had assumed the position of alternate Board Member of the GF. In keeping with an agreement made earlier it was agreed to allow the civil society represented by the vice chair to be the alternate Board Member from Sri Lanka and for a Government representative to be the Board Member when Sri Lanka assumes Board Membership.

4. Presentation of the TB Round 6 Phase II Proposal

Dr Abeyasinghe mentioned that TB Round 6 Phase II Sarvodaya Proposal had been resubmitted to the GF for consideration following the conditional no go received earlier with the relevant clarifications. He thanked all parties who had contributed to this effort and stated that no further communications had been received from the GF secretariat regarding the Board decision on continued funding.

6. Reprogramming of Funds

Dr. Mehta expressed his views regarding on reprogramming of funds. He stated that Technical Working Groups (TWGs) should meet in between two CCMSL meetings to discussed on these and make recommendation on such a reprogramming.

8. Other Matters.

a. Round 9 HIV/ AIDS Component PR2- Appointment of Committee to select SRs

Dr Chandradasa mentioned that the college of Venereologists has brought two members to the committee. And now it comprises 5 members.

And he also mentioned that the next meeting will be held in the next week .

b. GF Round 6 Grants HIV- Plantation Project.

Mrs. Swarna Kodagoda from Alliance Lanka said that AL had not requested to be appointed as a PR for Round 9 HIV drug user component.

5. Round 10 Proposals – Calling Eoi

Dr Abeyasinghe stated that the GF will officially announce for the Round 10 Proposals. He further said that as a previous decision of CCMSL, we have announced for calling Expressions of Interest for round 10 for TB and HSS in the three local newspapers on 15th May 2010. Deadline for submission of EOI to CCMSL is 31st May 2010. CCMSL is hoping to call for a workshop for responders for newspaper announcement and other responsible parties in early June 2010. He further stated that deadline for the proposal submission is on 20th August 2010. Dr Abeyasinghe further explained that proposal development should start forthwith by a technical subcommittee chaired by D/NPTCCD and requested WHO to provide the necessary technical assistance. Dr. Mehta said that WHO will definitely give the technical assistance required. He further stated that WHO had already identified a Technical Consultant and that they will be shortly sending the appointment letter to the Consultant. Dr Abeyasinghe reiterated that the proposal development should be Public, Civil Society and Private Sector joint effort and requested the cooperation of all in the proposal development.

Following discussion the CCM decided to appoint the following members to the CCM proposal development subcommittee to be headed by Dr. Sunil Alwis, D/NPTCCD. Dr. F.R. Mehta from WHO, Dr Chandradasa, Mrs. Kodagoda and a representative from Sewa Lanka as representatives of civil society, and Dr. Abeyasinghe representing government for HSS.

Ms Swarna Kodagoda queried as to why CCMSL was not applying for a HIV grant in R10. She explained that there are some gaps identified in the round 6 which was not addressed in round 9. Dr Edirisinghe explained that Round 6 was under budgeted and that there was some duplication in Round 6 and Round 9, which he hoped to resolve following discussions with FPM. Dr Abeyasinghe explained that as the round 9 grant was not yet signed it would be too early to submit another proposal for HIV considering the low prevalence in the country. Dr Alwis suggested that activities targeting TB- HIV co-infection could be included in the R 10 TB Proposal.

6. Upcoming Regional Meeting – Thailand

Dr Abeyasinghe stated that the GF has officially informed that the planned regional meeting of the SWA Cluster scheduled to be held in Thailand had been postponed due to the current security situation in Bangkok. He further said that the new date and venue will be informed by the GF.

7. Decision points of the 21st GF Board Meeting.

Dr Abeyasinghe tabled a letter from Vice Chair CCMSL regarding the Board meeting held last month. He has pointed out two major issues which were taken up at the meeting which would be of interest to the members; the next SEAR Consultancy meeting was to be held on the sidelines of the regional meeting in Thailand and that following the launch of call for R10 proposals on 20th May 2010 countries will be given only three months instead of the customary four months for submission of proposals as the closing date would be 20th August 2010. The Vice Chair also explained that a cap had been placed on the total amount of funding available for R10, and that this was limited to the amount raised by the Secretariat.

8. Launching of CCMSL Website.

Dr Abeyasinghe said that everything is ready for launch the CCMSL website. It has planned to launch the website on 3rd June 2010 and the event was being combined with the official launch of the GFATM funded Malaria Elimination project. He further said that the Hon Maithripala Sirisena, Minister of Health had agreed to grace the occasion as Chief Guest and requested all CCM members to attend the function to be held at the Blood Bank Auditorium. He also stated that wide coverage through media announcement of the event in National Newspapers will be carried out to inform the general public regarding the CCMSL and its functions. Dr. Lalith Chandradasa queried if the web site would be maintained and updated regularly. Dr Abeyasinghe explained that this was possible as a separate budget allocation was available and said the CCMSL secretariat staff will be responsible for the maintenance of the site.

9. Reprogramming of funds.

Round 6 AIDS

Dr Nimal Edirisinghe made a requested approval for carryout the following reprogramming activities under the R6 HIV grant and the CCMSL approved the following;

- a. Purchase of condom (Activity No. 1.3.2.2.) to be reprogrammed for Visa fee, Air ticket and per diem, incidental-South Asia GFATM Multi Country Proposal on MSM and HIV- Estimated Expenditure US \$ 1,183
- b. Three day residential work shop (Activity No. 3.1.2.2) to be reprogrammed for Virus guard and 1GB DDR 2 800MHz memory - Estimated Expenditure US \$ 77
- c. Re printing already available materials (Activity No. 3.1.2.3) to be reprogrammed for Purchase of tyres - Estimated Expenditure US \$ 400
- d. Purchase of condom (Activity No. 1.3.2.2.) to be reprogrammed for Cost for Regional meeting on implementing the GF new funding architecture & gender equality strategy –Thailand - Estimated Expenditure US \$ 3,256
- e. Condom procurement (Activity No. 1.3.2.2.) to be reprogrammed for Payment of Air ticket fee/Per diem and incidental for officers for participation in the GF meeting in New Delhi - Estimated Expenditure US \$ 5,393
- f. Condom procurement (Activity No. 1.3.2.2.) to be reprogrammed for Payment of Air ticket fee/Per diem and incidental for officers for participation and reimbursement or relevant cost - 9th ICAAP - Estimated Expenditure US \$ 7,443
- g. Training of Trainers (Activity No. 1.2.2.1) to be reprogrammed for Procurement of computer, table and chair - Estimated Expenditure US \$ 1,326
- h. Employment of trained counselors (Activity No. 1.3.1.6) to be reprogrammed for Review meeting - Estimated Expenditure US \$ 435

Round 6 TB MoH

Dr Abeyasinghe tabled a request letter from the Director NPTCCD asking permission to carry out the following reprogramming, for which the CCMSL granted concurrence

Phase 1

- a. International Training on quality & advance Services (Activity No. 1.4.1) to be reprogrammed for Procurement of Photo copier to chest clinic Vavuniya - Estimated Expenditure US \$ 1,087
- b. Improved default tracing (Activity No. 1.3.2) to be reprogrammed for Programme Management at district level - Estimated Expenditure US \$ 6,783
- c. Procurement of reagent and other items (Activity No. 1.1.2) to be reprogrammed for participate in TB infection control course in Yogyakarta, Indonesia - Estimated Expenditure US \$ 11,331
- d. Procurement of reagent and other items (Activity No. 1.1.2) to be reprogrammed for procurement of 26 Auto claves - Estimated Expenditure US \$ 98,663
- e. Procurement of 2nd line drugs (Activity No. 1.2.3) to be reprogrammed for TB assistant salaries – January to March 2010 - Estimated Expenditure US \$ 44,550

Phase 2

- a. Waste management (Activity No. 1.5.11) to be reprogrammed for Refurbishment of the chest clinic, Colombo (Phase B) - Estimated Expenditure US \$ 33,320
- b. Strengthening TB activities among IDP's (Activity No. 1.5.13) to be reprogrammed for awareness programme and sputum examination in state population - Estimated Expenditure US \$ 2,906

Round 8 Malaria PR2 – TEDHA

Dr Pandu Wijeratne, Director PR2 Round 8 Malaria grant requested to reprogramme funds from accrued savings to recruit following staff which was approved by the CCMSL;

- a. Savings of the Human Resources Head Office category to be reprogrammed for recruiting a Procurement Systems Manager - Estimated Expenditure monthly US \$ 1,097.00
- b. Savings of the Human Resources Head Office category to be reprogrammed for enhanced administrative support of the Human Resources Department - Estimated Expenditure monthly US \$ 600
- c. Savings of the Monitoring & Evaluation Budget category to be reprogrammed for recruiting Monitoring and Evaluation Resource Persons - Estimated Expenditure monthly US \$ 1,500
- d. Savings of the Community Mobilization Budget category to be reprogrammed for strengthening of Community Mobilization Coordinator & Field Support - Estimated Expenditure monthly US \$ 1,315

Round 8 Malaria PR1

Dr S Deniyage , Director AMC has requested for reprogramming of funds for the following activities and the CCMSL approved the following;

- a. Recruitment of 05 nos. Management Assistants to the Anti Malaria Campaign using funds for the procurement of ACTs (Activity no. 1.7.1) estimated expenditure US \$ 5000.
- b. Procurement of 15 nos. Multimedia projectors for the Regional Offices of the AMC utilizing savings from activity no. 1.3.6. Recruitment of labourers for transition districts – estimated expenditure US \$ 1500.
- c. Production of messages regarding malaria elimination for display at Medical Institutions in round Northern, Eastern, Southern (Hambanthota), Uva (Badulla), Sabaragamuwa districts (Kegalle) & Central (Kandy) Provinces encouraging screening of blood smears and compliance with treatment regimens 260 hoardings – approx cost US \$ 26000 savings from activity 1.5.9 procurement of Mefloquine
- d. Recruitment of two laborers for the Central Laboratory and Project Secretariat from savings in activity no. 1.3.6. Recruitment of labourers for transition districts – estimated expenditure US \$ 2400 for six months.
- e. Recruitment of a retired PHFO and PHLT to strengthen functioning's of AMC Headquarters and cross checking facility at the AMC Headquarters – US \$ 6000 per year

Round 4 Malaria PR1

Dr S Deniyage , Director AMC has requested for reprogramming of funds for the following activities;

- a. Procurement of office furniture for round 4 Regional Offices up to a maximum of Rs. 200,000/= per office utilizing savings from round 4.
- b. Production of messages regarding malaria elimination for display at Medical Institutions in round 4 districts encouraging screening of blood smears and compliance with treatment regimens 120 hoardings – approx cost US \$ 12000
- c. Procurement of office furniture for strengthening functioning of project secretariat and partitions for computer division of AMC Headquarters – approx cost US \$ 6000
- d. Procurement of Laptop computers for procurement specialist, Human resources officer and 06 nos. laser printers for AMC Headquarters – approx cost US \$ 4000
- e. Procurement of two nos. scanners and colour printer for AMC Headquarters – approx. cost US \$ 900
- f. Procurement of flat screen television for AMC Auditorium – approx cost US \$ 3000

Sarvodaya

Dr R.R. Abeyasinghe tabled request letters from Dr. Chandradasa, Project Director Sarvodaya to carryout following reprogramming of funds which were approved by the CCMSL

a. Under Round 4 Malaria

Activity no 2.8-Village level health education seminars

New activity –Appointing implementers by calling for EOI from the 15 applicants who responded to the call of EOI for a seminar activity in R 8 activity no 5.21.4 from the PR2 to do the direct disbursements to the RMOs maintenance of Fish tanks.

Dr Abeyasinghe explained that the selection of SRs was a matter to be handled by the PRs, however it was expected that the CCM would approve the selection criteria and endorse the selections made in an open & transparent manner.

b. Round 8 Malaria

Activity No. 5.4.4- genotyping of 150 malaria cases by the Genetech Research Institute. Changes in the no of cases to be tested per year based on actual incidence and cost per case. Continue with the activity at the present cost per test (USD 85.71) which is an increase around 114% by reprogramming funds from savings of other activities when they become apparent and necessary.

10. CCM Funding 2010/11

Dr Abeyasinghe said that CCMSL funding application for 2010/11 has been approved by the GF and necessary documentations will be done soon.

11. Extension of the Service of CCMSL Staff

Dr. Abeyasinghe explained that the Data Entry Operator's one year contract period will be over by 31st May 2010 and recommended an extension of service with an increment according to Management Services Circular. Members granted permission to extend the service of Ms Hirusha Alwis as the Data Entry Operator for another one year with a salary increment as appropriate w.e.f 1st June 2010 following evaluation of services.

12. Discussion on current performance of grants

Due to the conditional no-go received by the Round 6 phase 2 of Sarvodaya grant the CCMSL discussed the need to strengthen grant oversight. In this regard it was decided that all Programme Managers be requested to nominate Technical Support Groups that can be appointed by the CCM to independently review grant performance. It was stressed that the TSG should be chaired by technically competent persons who are not Programme Directors and not CCM members. It was also discussed that all TSGs will include CCM members who are neither PRs nor SRs.

13. Other Matters

CCMSL Retreat- Dr Chandradasa queried about the CCMSL Retreat. Mr. David Bridger explained that issues that need to be discussed should be identified prior to the retreat and appropriate preparation be made to discuss these issues at the retreat. Dr Abeyasinghe explained that PIM and CCMSL Governance Manuel which were drafted before the country audit need to be discussed and formally adopted. Members were requested to peruse the respective documents and shortlist major issues to be taken for discussion on the retreat by the next CCM meeting.

Proposal development R 10

Dr Mehta expressed the view that a Technical Working Group be formulated to assist the CCM Subcommittee in proposal development.

14. The Next CCM meeting

The date for the next meeting will be notified to the members in due course.



Dr R.R. Abeyasinghe
Focal Point/CCMSL
2010.08.16

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