

Minutes of the 83rd meeting of Country Coordinating Mechanism Sri Lanka held on 12th September 2011, at 09.00 am, in the Conference Room of the Anti Malaria Campaign, Public Health Complex, 555/5, Elvitigala Mawatha, Colombo 05.

Present:

Dr. P.G. Mahipala	- Addl. Secretary, Ministry of Health
Mr. Shirley Tissera	- Congress of Religions / CFPA (Vice Chairman/CCMSL)
Dr. G.N.L Galappaththy	- Project Director/GFATM Project (Actg Focal Point/CCMSL)
Dr. AKSB De Alwis	- Director / NPTCCD
Dr.Nimal Edirisinghe	- Director / NSACP
Dr. S. Deniyage	- Director/ AMC
Dr. S. Gopalan	- World Bank
Mr. David Bridger	- UNAIDS Country Representative for Sri Lanka
Dr. F.R Mehta	- WHO Country Representative for Sri Lanka
Ms. Swarna Kodagoda	- Alliance Lanka
Ms.Thushara Agus	- The Family Planning Association
Mr. D.A.D.N.C. Wimalaratne	- Rural & Community Development Association
Ms.Kusum Wasala	- Wason Foundation
Ms. W. Prasadika	- Central Chest Clinic

Observers :

Dr.Panduka Wijeratne	- TEDHA
Dr.Harishchndra Yakandawala	- Sarvodaya
Dr. Palitha Abeykoon	- AIDS Foundation
Dr. K. Buddakorala	- CoV
Mr. Saman Kalupahana	- Sarvodaya
Ms. Chamila Seneviratne	- Sarvodaya
Ms. Sherin Rodrigo	- Lanka Plus
Mr. Chanaka Walawwatte	- Programme Officer /CCMSL
Ms. Hirusha Alwis	- DEO/CCMSL

Excused:

Dr.Ravindra Ruberu	- Secretary / MoH (Chairman/CCMSL)
Dr. L. P. Chandradasa	- Sarvodaya
Mr. B. Jayasiri	- Lanka Plus

Absent:

Dr.Ajith Mendis	- Ministry of Health
Dr.Moazzem Hossain	- UNICEF
Mr. S.K.D. Dassanayake	- Sri Lanka Red Cross Society
Ms. Kaushalya Navaratne	- Sewa Lanka Foundation

Proceedings

The meeting was chaired by Dr Palitha Mahipala, Actg Secretary/MOH. Dr. Mahipala welcomed all the participants to the meeting.

2. Confirmation of the Minutes

The minutes were proposed as being in order by Ms Thushara Agus and seconded by Dr S. Deniyage subject to the changes discussed.

3. Matters arising from the minutes.**Page 3, Page 5/Item 8 subcommittee report- R6 Issue**

Dr. Galapaththy said that as decided at the last meeting, she had a meeting with AL with the presence of two Accountants of GFATM. She Further explained that GFATM project office has settled funds for certain activities to AL where documents were available. She further explained that she need CCM members decision to pay for the period from June 2010 to December 2010.

Dr Edirisinghe explained that MoU with AL lapsed at June 2010 and he said that he can recommended only to pay before expiry of the MoU. Any payment after expiry of the MoU he cannot do so.

Mrs. Kodagoda again pointed out the need of independent audit. Dr Gopalan stated that with his experience, it has to get authorization to implement any activity after expired of MoU.

Dr. Edirisinghe was asked to looked for payments due and inform to CCMSL. Dr Mahipala stated whatever up to June 2010 will be paid and rest will pay after recommendation from D/NSACP to the ministry.

At this point Ms Swarna Kodagoda stated that she does not need any more funds from the MoH and said that she will not intend to request funds in future and she wanted to minute this fact.

Anyhow members agreed to pay until June 2010.

Page 4. Item 4 Process of appointment of Focal Point /CCMSL.

Dr. Galapaththy stated that she need to step down from the acting focal point. But members requested her to stay until permanent appointment of a focal point to CCMSL is made.

Dr Mehta explained that this situation was due to an email from one of the CCM member. Dr Mahipala stated that this is only an email and there are so many media releases on different issues therefore no need to consider seriously.

Finally Dr Galappaththy accepted members request to stay as acting focal point until a permanent one appointed and she was asked to go head. She was asked to prepare the paper advertisement to appoint a permanent focal Point, CCMSL

Page 9. any other matters.

Dr Galappaththy presented the current status and the activity plan of the Round 9 HSS grant.

Dr Sunil De Alwis questioned on recruitment of volunteers as to the approved grant. Dr Mahipala explained that this proposal was prepared at a tight time line.

Dr Mehta stated that it is need to looked at what are gaps at present and address them. Then Dr Galappaththy explained how HSS proposal was developed with a limited time frame. And once funds receive, will have a discussion with all programme Directors and Secretary MOH to decide repogramming activities.

Dr Mahipala said that MoH had a meeting with Provincial Directors of North East province and made a work plan.

Members were informed that the PR of HSS R 9 is Ministry of Health.

4. Development of Round 11 Proposals.

Dr Galappaththy stated that for the newspaper advertisement published by the CCMSL in local newspapers in three languages on 17th July 2011 for calling Expressions of Interest (Eoi) for Round 11 proposal development, 23 organizations have been responded.

She further said that a workshop has been organised for Eoi respondents to provide guidelines on proposal formulation on 14th Sep 2011 at AMC Auditorium at 10.00am onwards.

Dr Sunil De Alwis said that as the Director of the national programme he has invited people who are expert in the field to get their input to the proposal.

Dr Galappaththy mentioned CCMSL has to establish a Proposal development subcommittee for Round 11.

Members agreed to go by TB disease specific subcommittee and to add Dr. Sunil De Alwis Mrs. Swarna Kodagoda, Dr Lalith Chandradasa, and Dr Sudath Samaraweera as the proposal development subcommittee. According to the decision the committee is as follows,

Dr Nimal Edirisinghe, Chairman
Dr. Sunil De Alwis
Dr. G. Weerasinghe
Dr. Dushantha Medagedara
Dr. Bandu Gunasena
Dr. Sudath Samaraweera
Dr. Kapila Sooriyaarachchi
Dr. P.N.B. Wijekoon
Prof. Jennifer Perera
Mrs. Swarna Kodagoda,
Dr. Lalith Chandradasa,
Dr. Sudath Samaraweera

5. GMS Suggestions on CCMSL strengthening

Dr Galappaththy presented GMS suggestions on CCMSL strengthening. Specially discussed the membership of CCMSL. As to the suggestion CCM members endorsed to have CCMSL composition as follows:

Government	10 (6 – MOH and 4 other ministries – eg Finance, Education, social service and Labour)
NGO	5 (4 representatives from NGOs , 1 – women NGO)
Private Sector	2
Academia	1
ML/BL	4
PWLD	1
KAP	1
Faith Based Organization	1
Total	- 25

Mr. David described the six minimum requirements in the GF new guidelines for CCMs for applying grants.

Selection of civil society organizations to CCMSL was deeply discussed. Members agreed that selection process should be coordinate by the secretariat.

Dr. Palitha Abeykoon explained that the secretariat should not be in the selection committee; and will only facilitate the process.

Mr David said that UNAIDS will facilitate for paper advertisements.

Dr. Mehta said that it has to be consider on epidemiology of HIV, TB and Malaria in the country when selecting a NGO. Dr. Mahipala suggested to appoint a selection committee. After round of discussion CCMSL appointed following members as the members of the selection committee

Dr P.G. Mahipala (chairman)

Dr Sunil de Alwis

Dr. F.R. Mehta

Dr. S. Gopalan

Dr. Palitha Abeykoon

Members agreed to get one representation from the NGO Secretariat.

Dr Galappaththy was asked to make arrangement to write to the NGO Secretariat to get their nomination for the selection committee. Dr Mahipala advised to limit criteria to get broad area representation and CCM membership has given mandate to the selection committee to draw up the criteria and go ahead with the selection procedure.

Furthermore, CCM has decided that the Secretary, MOH , chair, CCM should be the ex officio in the new CCM.

6. CCMSL membership

- **Request from Embassy of USA**

Dr Galappaththy tabled a letter addressed to Secretary, MoH from Mr. Edward Heartney Economic Counselor, Embassy of the United State of America requesting inclusion of US government representative in the CCMSL to fully engage in the CCMSL activities.

Members agreed to invite them as observer state.

7. Reprogramming of Funds.

- **Project grants**

Dr Galappaththy tabled following request reprogramming of funds. Approval granted

TB_PR1_Round 6

1 USD – Rs. 110

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
1.1.2	Procurements of reagents and other items needed for microscopy and culture facilities	1.2.1	Procurement of 1 st line drugs	18,823.47
5.13.8	External Reviews	5.13.4	Participation to district review meeting at Jaffna	999.09
5.13.8	External Reviews	5.13.4	Conducting review meeting at district level- Jaffna	947.95
1.5.2	Refurbishment and Maintenance of NRL	1.5.3	Establishment of intercom system at DCC/Gampaha	1,962.55

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
4.12.6	Providing smear microscopy services at National Hospital	4.12.3	Participation of screening programme at Udawalawa Elephant Orphanage (Eth-AthuruSewana)	400.00
5.13.8	External Reviews	5.13.4	Conducting Provincial review meeting /Eastern Province	2,123.64
4.11.11	Commemoration of World TB Day	1.5.3	Procurement of biopsy forceps to CHW	318.18
1.5.11	Waste Management	1.5.3	Procurement of spinal needles to CHW	133.64
1.5.11	Waste Management	1.5.3	Maintenance of photocopy machine, DDC/ Kegalle	375.89
5.13.8	External Reviews	5.13.4	Conducting review meeting at district level-Matara	1,618.18
5.13.10	Introduction of an Information System at Private Hospitals DOTS centers	5.13.4	Conducting review meeting at district level-Matara	703.86
5.13.5	Bi-monthly review meetings at central level with DTCOs	5.14	Programme Management	272.73
5.13.10	Introduction of an Information System at Private Hospitals DOTS centers	5.13.1	Maintenance of NPTCCD website(June-Dec 2011)	414.55
1.5.11	Waste Management	1.4.14.5	Programme Management at district level(June-Dec2011)	13,636.36
1.4.13	External Technical Assistance	5.13.4	Conducting Provincial review meeting /Northern Province	2,173.86
5.13.10	Introduction of an Information System at Private Hospitals DOTS centers	5.13.1	Review meeting on PIMS for newly updated software	501.82
1.3.2	Improved default tracing activities	1.5.3	Establishment of TB clinic complex, BH/Awissawella	454.55
1.5.11	Waste Management	1.5.2	Minor civil works at NRL	2,071.92
1.5.11	Waste Management	1.5.5	Minor civil works at NPTCCD	2,305.17
1.5.11	Waste Management	1.5.3	Minor civil works at CHW	906.64
1.5.14	Renovation of chest clinics-Mullathiv and Kilinochchi	1.5.3	Refurbishment of DCC/Anuradhapura(3 stage)	17,245.45
1.4.8	Updating training modules for MO s/ DTCOs/laboratory staff/nurses/PHIs/DOT	1.5.10	5 Desk top Computers with Soft ware	2,648.00
2nd semester/2011 Training Plan Activities				
1.4.7		1.4.2	In-service training for Microscopists and TB Assistants	582.00
1.4.5	Training of medical officers in public and unlinked public health services		Exceptional Training of sensitization of pre intern medical officers at universities	1,384.00
1.4.6	Training of nurses and PHIs at Chest Clinics, and chest wards and the staff at other health facilities both in public and unlinked public health sector			2,018.00
1.4.5	Training of medical officers in public and unlinked public health services		Exceptional Training of procurement supply management	684.00
1.4.7	Training of DOT providers in the public and private sector(samurdhi officers, Grama Sevaka etc...)	1.4.9	Drug Management Training	1,139.00
Total				76,844.50

Cancelled activities

Refurbishment of Microscopic centres/Kalmunai (Reprogrammed under Activity No. 1.5.14(2010),Original activity 1.5.3)

Reprogrammed amount USD 25 ,702 from Act No.1.5.14/2010, presented in 78th CCM Meeting

This activity has been cancelled.

Procurement of automatic film processor to Chest hospital Welisara

(Reprogrammed amount USD 4,628.32 from Act.No. 1.4.5/2011, presented in 82nd CCM Meeting)

Reprogrammed activity has been changed to activity 1.5.13 utilizing 2010 savings

PR1_ Malaria_ Round 8

1 USD – Rs. 110

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
1.5.9	Cooperate with security forces and Police medical services to ensure adequate provision of chemoprophylaxis to all soldiers / policemen going on UN missions and provide chemoprophylaxis for travellers to malaria endemic areas.		Production and telecasting of a documentary video on Malaria	2,700.00
2.6.1	Conducting MMCs. 10 MMCs in each district per month (minimum target of 50 BS per clinic) Total of 50 MMC per month. MMCs will be done among civilians, security forces & unreachable groups.	3.1.17	Refurbishment & improvements to AMC Headquarters	5,000.00
			Refurbishment & improvements to AMC Headquarters-purchase of cupboards	
1.5.9	Cooperate with security forces and Police medical services to ensure adequate provision of chemoprophylaxis to all soldiers / policemen going on UN missions and provide chemoprophylaxis for travellers to malaria endemic areas.		Repair of vehicle-RMO Office-Kurunegala	3,400.00
1.5.9	Cooperate with security forces and Police medical services to ensure adequate provision of chemoprophylaxis to all soldiers / policemen going on UN missions and provide chemoprophylaxis for travellers to malaria endemic areas.		Repair of Vehicle: GQ-1957-Mannar	2,000.00
1.9.23	Three day residential workshop for technical staff at AMC HQ & RMOO on entomology.	1.9.17	Purchase of chemicals & consumables for the use of district & central entomological teams-Purchase of items/reagents to the Parasitology lab-AMC-HQ	10,245.00
1.9.9	Purchase of insecticide impregnated papers	1.9.17	Purchase of chemicals & consumables for the use of district & central entomological teams	3,000.00
1.2.2	Awareness Programme for School Children-Essay competition in Tamil	1.2.1	Awareness Programme for School Children-Essay competition in Sinhala	396.00
1.2.6	Paper Announcements reminding the malaria day with health messages	1.2.4	Malaria day activities-funds for conference room and for refreshments for malaria day felicitation ceremony	3,428.00

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
1.2.7	Press Conference	1.2.9	Awareness Programme on Malaria day activities at national level-conference facilities for the participants in Malaria walk Awareness Programme on Malaria day activities at national level	578.00
1.2.12	Malaria daya activities- Suvernious and gift vouchers for employees work more than 35 years at AMC	1.2.5	TV advertisements on Malaria Day	17,000.00
1.2.14	Producing and printing of T-Shirts printed with a behavioural message	1.2.5	TV advertisements on Malaria Day	5,000.00
1.2.15	Printing of caps with printed messages (1000 No.)	1.2.5	TV advertisements on Malaria Day	3,400.00
1.2.3	Awareness Programme for School Children-Art Competition	1.2.5	TV advertisements on Malaria Day	1,100.00
1.2.2	Awareness Programme for School Children-Essay competition in Tamil	1.2.5	TV advertisements on Malaria Day	1,731.00
1.2.6	Paper Announcements reminding the malaria day with health messages	1.2.13	Production of 200 No. pennants / banners	1,398.00
1.3.12	Overseas training of malaria control for 5 technical staff	1.3.9	In- service training of malaria control field staff: 1 day programme of 20 participants for SMO (5) at district level – 20 programmes per year (5 programes per quarter 1 day programme).	200.00
1.3.12	Overseas training of malaria control for 5 technical staff	1.3.10	In- service training of malaria control field staff (Entomological Assistants) at central level two programmes per year (3 day programme of 30 participants each)	300.00
1.5.8	Set up and maintain 2 sign boards at Bandaranayake International Airport , 1 sign board each at Galle & Trincomalee	1.5.6	Recruitment of PHI on contract basis for monitoring case investigations	5,000.00
1.7.9	Preparation of digital prints for health department lorries/trucks with malria messages	1.7.8	Publish malaria treatment guideline and malaria diagnostic facilities at Anti Malaria Campaign web site.	947.00
1.3.11	Overseas training of malaria control for 10 field staff	1.9.1	Renovation of main insecticide storage complex	25,000.00
1.7.9	Preparation of digital prints for health department lorries/trucks with malria messages	1.9.2	Procurement of a lorry for transportation of insecticides	107.00
1.9.10	Purchase of adult mosquito (diagnostic) susceptibility test kits	1.9.7	Construction of Cattle baited Cadjan huts	1,500.00
Total				93,430.00

- **CCMSL grant**

Dr Galappaththy stated that as decided at the last CCMSL meeting, the driver CCMSL was assigned to GFATM project w.e.f 2011.08.16, with the recommendation of OIG and she further said that CCMSL secretariat is facing problems in transportation and therefore need to reprogramme of funds.

She tabled identified savings to be reprogramme for the purpose of transportation and approval granted.

Description in the Original Budget		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
1.3	Salary of Driver (Remain Salary for 6 months)	7.2	Transportation Cost (Fuel or Taxi Chargers)	1,69 5.48
3.5.2	Site visits: Southern Province (TB Rd6 & HIV Rd9)	7.2	Transportation Cost (Fuel or Taxi Chargers)	73 6.00
2.1	Hiring of venue (Technical Assistance/CCM Strengthening)	7.2	Transportation Cost (Fuel or Taxi Chargers)	29 8.00
5.3	Advocacy activities, calling for applications (Paper Adverts), Procurement notice paper adverts, SR selection etc	5.2	Call for proposals - Round 11- (Newspaper adverts)	31 0.00
Total				3,039.48

8. Any other business.

- **Sarvodaya Letters.**

Round 8 Malaria- 5.21.6 Production of 250 T shirts for Volunteers

Dr. Galappaththy tabled a letter from Dr Lalith Chandradasa requesting authorization to carry out following,

- To increase the number of volunteers to be trained on COMBI strategy 250 to 1200
- To increase number of T shirts to be distributed among volunteers to be trained on COMBI strategy

Dr Chandradasa showed that both these increase will be achieved within the budget allocated for training of volunteers for COMBI strategy.

- **Changes of the Performance Framework R-06 Phase 2-PR1**

Dr Sunil De Alwis request for authorization to change the performance framework Round 6 Phase 2 PR 1. Dr Gopalan said that it should be careful on not affecting to final output. Approval granted

9. Fixing timetable for

- **CCMSL Field Visit**

Dr. Galappaththy was advised to make necessary arrangements and inform the membership


10. Other Matters

Dr. Alwis expressed his concern on LFA , regarding vehicle purchasing by PR.

Dr. Edirisinghe tabled an adverse newspaper article on MSM activities and Dr. Mahipala said that it should be discussed with the Minister and the Secretary MoH as a policy decision. And he thanked to Dr Edirisinghe for tabling these newspaper articles.

11. The next meeting

The date for the next meeting will be notified to the members in due course.


Dr G.N.L. Galappaththy
Focal Point/CCMSL
2011.12.05