

Minutes of the 89th meeting of Country Coordinating Mechanism Sri Lanka held on 11th September 2012, at 2.00pm, at the Conference Room of the Anti Malaria Campaign, Public Health Complex, 555/5, Elvitigala Mawatha, Colombo 05.

Present:

Members.

Mrs. Thushara Agus	- The Family Planning Association (Vice Chairman/CCMSL)
Dr. Sudath Samaraweera	- Director / NPTCCD
Dr. S. Deniyage	- Director/ AMC
Dr. Nimal Edirisinghe	- Director / NSACP
Ms. Renuka Peiris	- Ministry of Education
Mr. David Bridger	- UNAIDS Country Representative for Sri Lanka
Dr. Indira Hettiarachchi	- ILO
Ms. Swarna Kodagoda	- Alliance Lanka
Mr. H.A. Laxman	- Community Strength Development Foundation
Mrs. Muriel Nilaweera	- Women in Action
Dr. Palitha Abeykoon	- AIDS Foundation of Lanka
Mr. Pubudu Sumanasekara	- Alcohol & Drug Information Centre
Ms. Priyanthi Kumari	- PLDW
Mr. Chamika Rasintha De Silva	- KAP

Alternate Members.

Dr. Nishamane Yashoda Karawila	- UNICEF
Dr. Dayanath Ranathunga	- UNAIDS

Observers.

Dr. Pandu Wijerathna	- TEDHA
Dr. S. Yoganathan	- Focal Point CCMSL
Mr. Y. Kanagasabai	- PWC-LFA
Mr. Saman Kumara	- PWC- LFA
Mr. Chanaka Walawwatte	- Programme Officer /CCMSL

Excused:

Dr. P.G. Mahipala	- Addl. Secretary, Ministry of Health
Mr. Shirley Tissera	- Congress of Religions
Dr. F.R Mehta	- WHO Country Representative for Sri Lanka
Mr. Reza Hossaini	- UNICEF
Prof. Sanath Lamabadusuriya	- Sri Lanka Medical Association

Absent:

Mr. Lal Ratnaweera	- Ministry of Social Services
Ms. Chandani Wijewardana	- Ministry of Finance & Planning
Dr. Ajith Mendis	- Ministry of Health
Dr. N.C. Amarasinghe	- Ministry of Labour and Labour Relations
Mr. D.A.D.N.C. Wimalaratne	- Rural & Community Development Association

Proceedings

The meeting was chaired by, Ms. Thushara Agus, Vice Chair she welcomed all the participants on behalf of CCMSL.

2. Confirmation of the Minutes -88th CCMSL meeting held on 17th July 2012

The minutes were proposed as being in order by Ms. Swarna Kodagoda and seconded by Dr. Palitha Abeykoon subjected to the changes discussed.

3. Matters arising from minutes.

Page – 2

Page 4 - 3. Matters arising from minutes - Page 4-reallocation of funds

Mrs Kodagoda raised the same concern as last time on the reallocation of funds for KAP survey, when funds were already budgeted in the proposal. Further she stated that it was agreed at the last meeting that Dr. Edirisinghe will explain in writing and pointed out that it was not done. Therefore, Dr Edirisinghe was asked to clarify the issue raised by Mrs Kodagoda.

Dr Edirisinghe stated as mentioned in the minutes of the last meeting he could have informed officially but he has not received any such notice ahead. Furthermore, he clarified the issue; Reallocation was necessary since allocated funds were not sufficient to carry out the above activity. He explained that this activity was earlier allocated to SR, and now this will be implemented by NSACP (PR) which will be at a higher rate due to outsourcing the activity. However he said that he has got approval from Mr Manab. (FPM). Mrs Kodagoda at this point said that if the reallocation is justifiable only it is acceptable.

Page 3. Appointment of CCMSL Subcommittees

Dr Palitha Abeykoon said that at the last meeting the CCMSL appointed a Finance Subcommittee which is not in the CCMSL Governance Manual. Therefore, he requested the members to consider this committee to be merged with Oversight Committee and Proposal Development Committee. Having agreed to these members decided to take it up in the next meeting.

Page 4. Appointments of Technical Support Group

Ms. Thushara Agus stated that at the last meeting the CCMSL formed Technical Sub Committees for the three diseases, chaired by respective Programme Directors, who nominated a few names to these committees. Programme directors were then requested to fill the remaining slots to make a minimum of 7 members in the committee

In response Dr Nimal Edirisinghe nominated the rest of the members for HIV Technical subcommittee. They are as follows,

Dr. G Weerasinghe

Dr. K. Buddakorala

Dr. Janaki Widanapathirana

Dr. K. Ariyaratna

The other two respective directors were requested to submit their nominations to the CCM before the next meeting by email.

4. Main Item

➤ Presentation of Round 9 Phase II Proposal

Ms Thushara Agus stated that we are ahead of the deadline to submit the proposal for Round 9 Phase 2 HIV proposal on 15th September 2012. She said that the Secretariat has received the final version of the proposal, which has already been circulated among members. The initial draft was circulated about few days prior to the meeting and the final draft after the CCM part was completed was circulated yesterday. She mentioned that the proposal has been reviewed by the proposal development subcommittee of the CCMSL and the report has been tabled as well, which conveys that PDC has recommended the proposal to the CCMSL.

Ms Thushara Agus thanked Dr Weerasinghe who worked on a tight schedule to get this on board on time. She requested the members to express their concerns and comments on the proposal.

Consequent to this, Mr. David Bridger congratulated and thanked the staff from both the NSACP and Sarvodaya for their hard work. He also acknowledged the difficulty in trying to align the proposal with costing assumptions made back in 2009 in order to show the much needed value for money and continuous improvements in terms of impact.

He also thanked the Additional Secretary the leadership provided for this process and the spirit of inclusion and transparency he infused to the process.

Mr. David Bridger showed that a number of key changes have been added to the application that acknowledged both a change in the operating environment and potential programmatic improvements and they are as follows:

- Prevention focus on MARPS maintained while supporting the new NSP. (meets 50% requirement)
- Treatment as prevention through the expansion of treatment to MARPs, pregnant mothers and discordant couples.
- Expanding access to treatment to the North – Jaffna
- Gathering strategic information from the North and East to inform prevention planning / programming.

He also mentioned that the global fund released its report recently on the technical review panel for the transitional funding mechanism this year. He expressed that this would be the best guide to prioritize what TRP is looking too. He drew the attention of members to certain areas in general and then specifically to the country proposal application in the following areas; Domestic investment, Counterpart financing, Human resources, Heavy reliance on external funding for community interventions, Lack of evidence for programmatic achievements.

He also pointed out possible weaknesses in following categories:

Support for PLHIV, World AIDS Day funding, Advocacy, and Attendance to Regional / International meetings.

At this time Dr Palitha Abeykoon raised the question as to us having to change the proposal accordingly. Mr. David and Dr Nimal Edirisinghe informed the membership that most of the suggestions are already done following the discussion held with PR 1 and PR 2 with the Vice Chair and some members of CCMSL at the office of the Additional Secretary of Ministry of Health.

Vice Chair thanked Mr. David for providing valuable comments

➤ **Endorsement of the Round 9 Phase II Proposal**

Ms Thushara Agus explained that the CCMSL need to give its concurrence and get all members to sign the proposal. The members then unanimously gave the concurrence to submit the R9 Phase 2 HIV proposal for continued funding.

5. Re-Submission of TFM Application for TB

Dr. Sudath Samaraweera explained that The Global Fund has sent the TRP comments, according to that SL is in category 4 which calls for revision and resubmission of the TFM application before 8th Oct 2012. He further said that the NPTCCD is working on that and Dr.Yamuna, International Consultant who prepared the proposal will come to SL to do the necessary corrections and finalize the proposal. It was agreed upon for the Proposal development Committee to go through the proposal and to get the concurrence of approval of the CCM members through email. But if it is a requirement of GF an urgent meeting of CCMSL can be summoned only to approve the proposal before sending it to GF.

Dr Sudath further mentioned that in the existing grant Round 6, there were some delays in the recommendation of last PUDR, on the basis of a few expenditure items getting reprogrammed through CCM. He said that on the last request for DR the global fund has disbursed half of what we requested. But LFA wanted the request in the next PUDR to be sent at the end of the year. Therefore the lack of funds for next period will result in low performance and not meeting indicators.

6. Report of Mr Manab Basnet FPM GF Geneva and work plan of Oversight committee

Ms Thushara Agus recalled that the Oversight Committee Members have received the report of Mr. Manab's visit. She stressed that the development of oversight plan is fallen overdue. She said that Mr. Manab has sent a sample plan for developing this plan. And she urged the oversight committee to meet couple of times to explore how this can be done. This should be completed latest by 10th November and she proposed the CCM to meet in October to present the outline, which will ensure that the plan will be submitted on time.

At this juncture Dr Palitha Abeykoon said that he contacted Mr. Manab's secretary and discussed regarding the development of the oversight plan. As per that discussion we have two options; one is developing a draft by our self and other one is to have technical support from outside. He suggested preparing it on our own and thinking of external support to refine it.

7. Reallocation of funds.

a). Malaria R8 PR2

Dr Pandu Wijeratna thanked the CCM for inviting TEDHA as observers to the CCM. He requested reallocation of funds for one item and Shifting of following activities. Approval was given by the CCM

Changes in workplan – Shifting of activities from assigned period							
Activity	Cost Category	P9 Sep-Nov 2011	P10 Dec.2011 To Mar'12	P11 Apr'11 To Sep'12	P12 July To Sep'12	Amount \$ to be Shifted	Time frame As per workplan Shifted to
TRAINING							
Refresher parasitological training for district teams. 10 trainees for 28days, 5 trainees for 20 days- Two sessions	4.2.1				X	10,191.00	Year 4 P13
TECHNICAL ASSISTANCE							
Capacity Building at Eastern & Northern universities for Malaria Surveillance/ Technical and Management HR capacity strengthening through training and workshops epidemiology of Malaria	4.3.3	X	X	X	X	7,500.00	Year 4 P13
INFRASTRUCTURE AND OTHER EQUIPMENTS							
Expenses incurred in infrastructural requirements at lab stations, entomological sites and district offices furniture and fittings and electronic equipments.							
Under PSM	4.5.4		X	X		105,300.77	P12
UNDER PSM	4.5.6		X	X		27,182.94	P12
Furniture and fittings non PSM	4.5.6		x	X		2,608.00	P12
HEALTH PRODUCT AND EQUIPMENT							
4.3.1. purchase of technical equipments; Microscope(entomological and compound) Entomological equipments aspirators, Rain coats, field back-packs CDC back-packs aspirators.	4.3.1		X	X		25,039.09	P12
PROCUREMENT SUPPLY MANAGEMENT							
Insurance PSM	4.2.6	X				8,341.00	P12
Store room rent Non PSM	4.2.6	X	X	X		258.52	P12
Purchase of lab equipments, plastic wear, & consumables PSM	4.2.6		X	X		54,623.94	P12
PLANNING AND ADMINISTRATION							
Annual external Audit & Employees Fed	4.5.7			X		6231.50	P12
Team planning and admin meeting	4.7.2		X			10,000.00	Y 4 P13

TEDHA requested the concurrence of CCMSL for following reallocation and approval given.

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
4.4.5	Human Resources Colombo Core Teams (Technical) Consultancy fee of Consultant financial controller	4.4.3	Human Resources Colombo Core Teams (Management) salary for full time Senior Finance Manager /Finance Controller	Sep- 2012 Y3 P12 – 2,272.73 Y4- 27,272.73 Y5- 28,636.36

b). Malaria R8 PR 3

Dr. Deniyage tabled a request from PR 3 which has been already forwarded to GF for approval. CCM decided to inform PR 3 to come up with necessary supporting documents.

Activities requested as follows,

Changing the implementation responsibility of SR to PR

Activity. No 5.5.6 – construction of bus shelters with Malaria messages.

Activity no. 5.22.1 distracts level interschool drama, essay, poster competition on malaria messages in 15 districts.

Activity No. 5.22.2 Provincial level drama, poster and essay competition in 8 provinces.

Activity no 5.22.4 school seminars on malaria Island wide.

8. CCM Secretariat Requirements

Ms Thushara Agus said that Dr Yoganathan has assumed responsibilities as focal point of the CCM which is housed in this building.

She tabled a request letter to re-program some savings amounting USD 698 to purchase a laptop and other requirements for Focal Point as she is without these. CCM agreed to forward the request to GF.

Reprogramming of funds CCMSL Savings from following activities

4.1 - Hiring of Venue – USD 265.49

4.2 - Refreshments - USD 132.75

4.3 – Stationary - USD 8.84

5.5 – Retreat – USD 290.92

Total to be reprogrammed USD 698

New activity- Purchase of a laptop and equipment for Focal Point CCMSL


Ms Thushara Agus mentioned a request by the secretariat the shifting of the office to a more spacious due to space constraints. She further said that Nagarodaya premises of Sarvodaya might afford a larger office space and asked for the members' opinion. Members decided to have discussion later.

9. Any other business.

- a). Letter from FPA- Ms Thushara said that scheduled requests will be tabled at the next meeting as she chaired today's meeting.
- b). Dr. Edirisinghe D/NSACP said that in R 9 phase 1 they have achieved more than 100% except 2 items which reducing the overall rating. He pointed out top 10 indicators.
- c) Dr. Edirisinghe mentioned the unfortunate incident in connection to the definition of advanced HIV and treatment in the project, which entailed a higher than realistic target for achievement, considering the prevalence level of the country. He warned that this might lead to Sri Lanka getting a poor grading on performance.
- d) Another matter was highlighted by Dr. Edirisinghe at this meeting was on the delay in getting GF money released by the acting Project Director Dr. Sudath Samaweera. He stated that the project is facing many difficulties and performance may get affected unless funds are released speedily to carry out activities. But then Dr Sudath mentioned that the delay was not due to him and it is because of the delay in getting necessary approval from the Ministry.
- e) Dr Pandu Wijeratna from TEDHA requested to allocate some time for the PRs to make a presentation about their activities, performance and achievements with GF. It was agreed to allocate 10 min for one organization in every meeting.

10. Next CCMSL Meeting

The next meeting will be on 20th November 2012 at 02.00 pm.


Dr S Voganathan
Focal Point CCML
2012.11.23