

**Minutes of the 87<sup>th</sup> meeting of Country Coordinating Mechanism Sri Lanka held on 15<sup>th</sup> May 2012, at 2.00pm, at the Conference Room of the Anti Malaria Campaign, Public Health Complex, 555/5, Elvitigala Mawatha, Colombo 05.**

**Present:**

**Members.**

Dr. Ravindra Ruberu	- Secretary / MoH (Chairman/CCMSL)
Mr. Shirley Tissera	- Congress of Religions (Vice Chairman/CCMSL)
Dr. P.G. Mahipala	- Addl. Secretary, Ministry of Health
Dr. Sudath Samaraweera	- Director / NPTCCD
Dr. S. Deniyage	- Director/ AMC
Ms. Renuka Peiris	- Ministry of Education
Dr. N.C. Amarasinghe	- Ministry of Labour and Labour Relations
Dr. F.R Mehta	- WHO Country Representative for Sri Lanka
Mr. David Bridger	- UNAIDS Country Representative for Sri Lanka
Mr. Reza Hossaini	- UNICEF
Ms. Swarna Kodagoda	- Alliance Lanka
Mr. H.A. Laxman	- Community Strength Development Foundation
Ms. Thushara Agus	- The Family Planning Association
Mrs. Muriel Nilaweera	- Women in Action
Dr. Palitha Abeykoon	- AIDS Foundation of Lanka
Mr. Pubudu Sumanasekara	- Alcohol & Drug Information Centre
Ms. Priyanthi Kumari	- PLDW
Mr. Chamika Rasintha De Silva	- KAP

**Alternate Members.**

Dr. K. Buddakorala	- NSACP
Dr Nishamane Yashoda Karawila	- UNICEF

**Observers.**

Mr. Rasika Somaweera	- ILO
Mr. Chanaka Walawwatte	- Programme Officer /CCMSL
Ms. Hirusha Alwis	- DEO/CCMSL

**Excused:**

Dr. Nimal Edirisinghe	- Director / NSACP
Dr. Indira Hettiarachchi	- ILO
Mr. Lal Ratnaweera	- Ministry of Social Services

**Absent:**

Dr. Ajith Mendis	- Ministry of Health
Mr. D.A.D.N.C. Wimalaratne	- Rural & Community Development Association
Ms. Chandani Wijewardana	- Ministry of Finance & Planning
Prof. Sanath Lamabadusuriya	- Sri Lanka Medical Association

**Proceedings**

The meeting was chaired by Dr. Ravindra Ruberu, Chairman/CCMSL, Secretary/MOH. He stated that it is necessary to skip few agenda item and go straight to Agenda Item 5; Appointments to the new CCMSL. Mr. Shirley Tissera officially welcomed all the members of the new CCM. He said that he hoped that this new CCMSL will have a very productive two years with new CCM.

Dr. Ruberu requested members to introduce themselves.

Mr Tissera mentioned that agenda item 2,3,and 4 will discussed in the next meeting. He further mentioned that as per a GF requirement we need to adopt the CCMSL Governance Manual and Conflict of Interest document before 31<sup>st</sup> May.

**2. Election of Chair and Vice Chair to the new CCMSL**

Dr. Palitha Mahipala suggested to have the election of the new Chairman and Vice Chair to the CCM. Members agreed and Mr Tissera called the official notice for election of chair and vice chair.

Dr Mahipala proposed Dr Ravindra Ruberu, Secretary MOH as the Chairman CCMSL. Dr Palitha Abeykoon seconded. There were no other nominations for the CCMSL Chair. Therefore Dr Ravindra Ruberu was re- elected as the new Chair of the CCMSL. Mr Shirley Tissera proposed Mrs. Thushara Agus as the vice chair and Dr Palitha Abeykoon seconded the proposal. There were no any nominations therefore Mrs. Thushara Agus elected as the new vice chair of the CCMSL.

**3. Appointment of CCMSL Subcommittees.**

Mr Tissera pointed out that it is a requirement that we appoint sub committees to following:

- 1) Oversight committee
- 2) Proposal Development Committee
- 3) Finance Committee
- 4) Technical Working Groups for each , Malaria, AIDS and TB.

Dr Mehta read out the composition of the committee and TOR for the oversight committee from the Governance Manual. He mentioned that the governance manual is still in draft and needs to be adopted.

Members were of the opinion that before appointing these committees the Governance Manual has to be adopted.. Chairman ,CCMSL suggested to adopt this at the next meeting after members had time to study these documents. Mr Tissera stated that this has to be adopted before 31<sup>st</sup> May 2012, he suggested that all members will have one week to go through and confirm acceptance electronically. After a discussion it was decided that we send these documents to all members and arrange a discussion on this, Mrs Thusara agreed to arrange a discussion at the FPA together with Mrs Kodagoda, members agreed to adopt both these documents subject to any changes deemed necessary at a later date.

#### **4. Changes in Grant renewal process**

Mr. David Bridger stated that Ms Jasintha Ekanayake who was elected as KAP representative has passed away. Members observed two minutes silence in memory of Ms Jasintha. Mr. David Bridger made a presentation regarding above. He described the newly adopted process with regard to the grant renewal process in GF. He explained roles and responsibilities of CCM, how GF grants come to each country through proposals and the process of PR rating etc.

#### **5. Dates for**

##### **i. CCMSL Retreat & Training workshop**

Members decided to leave this till the next meeting

##### **11. Field visit**

It was decided that the Oversight committee makes a decision and inform the CCMSL.

#### **6. Important matters- way forward**

##### **a) CCMSL Governance Manual**

##### **b) Conflict of interest Policy**

Dr Palitha Abeykoon queried if there is a deadline on 31<sup>st</sup> May 2012 for adoption of these documents. Dr Mehta said that on 14<sup>th</sup> May 2012 they had a oversight committee meeting at Dr Mahipala's office. The CCMSL secretariat had submitted a document which had these conditions and had to be completed for the CCM funding approval, he explained that there are 5 conditions that had to be fulfilled. However this was discussed at the early part of the meeting and adopted . the new vice chair was asked to send the COI declaration form to all members asking them to sign and return to the secretariat. He mentioned that CCM orientation will be held on 23<sup>rd</sup> May at FPA auditorium. The other condition nos: 4 regarding the oversight plan will be done by the oversight committee.

## 7. Alliance Lanka Issue

Mrs. Kodagoda said that this has already been discussed with the MoH and there is no need to discuss on that. Dr Ruberu also said that there was a letter issued in this regard.

## 8. Any other business.

### a). Representation on Global Fund Board.

Dr. Ravindra Ruberu stated that representation on the GF Board for the past two years as alt board member was by civil society represented by Mr Tissera and for the next two years it will be by government. He said that Dr Mahipala will be the Board Member.

Dr Mahipala said that at GF meeting held in Ghana, there were many issues at the meeting regarding management. He further said that as a result of that there has been a transformation in the structure of the GF. Although the GF had financial issues last time there is now 1.6 billion committed funds, 1 billion for the new projects and probably 0.6 for ongoing projects.

### b). Focal Point

Dr. Deniyage queried regarding the current status on recruitment of focal point. His idea was to have a permanent person with a reasonable salary. Dr Mahipala said that as per the funds available we can only pay a small amount, at the moment Mr Tissera is acting as focal point on an honorary basis without remuneration. Dr Mahipala however stated that we need a person for the focal point. He said that we have submitted a proposal to global fund. Mr Walawwatte mentioned that proposal was approved but funds were not disbursed.

Dr Mahipala said that until we get through we can recruit a part time person with salary around 35,000/=. Members were invited to identify a person who can work part time temporary basis for even one year.

### c). Reallocation of funds

following reallocation request has been tabled and approved by the members.

#### HIV/AIDS Round 9 – Sarvodaya

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
3.3.4	Purchasing of a van for PLHIV Organization	3.3.4	Purchasing of 3 Three-wheelers and to pay monthly allowance for Driver, Fuel & maintenance cost	25,000.00
				<b>25,000.00</b>

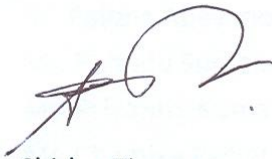
**TB Round 6 Phase II - MOH**

**1 US \$ = 130**

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
1.1.2	Procurement of reagents and other items needed for microscopy and culture facilities	1.4.14.7	Salary for Data Entry Staff(33)at district and central level	24,520.45
4.11.6.4	Production & performance of street dramas	1.4.14.7	Salary for Programme Assistants(4)and finance Assistants(2)/GFATM	9,628.01
4.11.6.4	Production & performance of street dramas	1.4.14.4	Salary for Finance Supervisor(01)/GFATM/TB Component(June-Dec)	2,144.40
4.11.6.4	Production & performance of street dramas	1.4.14.4	Salary for M & E Officer(01) /GFATM/TB Component(June-Dec)	2,309.51
4.11.6.4	Production & performance of street dramas	1.4.14.4	Salary for Procurement Officer(01) GFATM/TB Component(June-Dec)	2,141.65
5.13.1	Maintenance and the updating the software package	1.4.14.4	Salary for IT Officer(01) GFATM/TB Component(June-Dec)	1,836.46
				<b>42,580.48</b>

**9. Next CCMSL Meeting**

The next meeting will be on 17<sup>th</sup> July 2012 at 02.00 pm.



Shirley Tissera  
Acting Focal Point  
2012.07.17