

Minutes of the 97th Meeting of the Country Coordinating Mechanism, Sri Lanka held on 10th December 2013, at 2.30 pm, at the Conference Room of the Anti Malaria Campaign, Public Health Complex, 555/5, Elvitigala Mawatha, Colombo 05.

Present:

Members.

Dr. Palitha Abeykoon	- AIDS Foundation of Lanka (Vice Chairman/CCMSL)
Dr. Sisira Liyanage	- Director / NSACP
Mrs. Chandrika Senanayake	- Ministry of Finance & Planning
Dr. Indira Hettiarachchi	- ILO
Dr. Dayanath Ranathunga	- UNAIDS
Prof. Sanath Lamabadusuriya	- Sri Lanka Medical Association
Ms. Swarna Kodagoda	- Alliance Lanka
Mrs Thushara Agus	- Family Planning Association
Mr. H.A Lakshman	- CSDF
Mr. Chamika Rasintha De Silva	- KAP
Ms. Priyanthi Kumari	- PLDW

Alternate Members.

Dr.Sudath Samaraweera	- NPTCCD
Mrs. Ranjani Wickramathilake	- WIA

Observers.

Dr. Pandu Wijerathna	- TEDHA
Dr. Buddika Hapuarachchi	- Sarvodaya
Mr. Saman Algoda	- Sarvodaya
Mr. Saman Kumara	- LFA
Ms Tikiri Rambukwella	- TEDHA
Dr. A.D. Ranaweera	- AMC
Dr. M.A. Iffthikar	- PM/HSS

CCMSL Secretariat.

Mr. Chanaka Walawwatte	- Programme Officer /CCMSL
Ms. Hirusha Alwis	- DEO/CCMSL

Excused:

Dr. Y.D. Nihal Jayathilaka	- Chair /CCMSL (S/H, Ministry of Health)
Dr. P.G. Mahipala	- Director General of Health Service , Ministry of Health
Dr. F.R Mehta	- WR WHO
Dr. K.N.G. Seneviratna	- Director / NPTCCD
Ms. Renuka Pieris	- Ministry of Education
Mrs. Muriel Nilaweera	- Women in Action
Mr Shirley Tissera	- Congress of Religions

Absent:

Dr. Sarath Amunugama	- Ministry of Health
Dr. S.E. Majeed	- UNICEF
Dr. N.C. Amarasinghe	- Ministry of Labour and Labour Relations
Mr. D.A.D.N.C. Wimalaratne	- Rural & Community Development Association
Mr. Pubudu Sumanasekara	- Alcohol & Drug Information Centre

Proceedings:

The meeting started at 2.30 pm chaired by Dr. Palitha Abeykoon, Vice Chair / CCM Sri Lanka, in the absence of the Chair. He welcomed all the participants and the observers.

1. Excuses: Dr. Palitha Abeykoon mentioned the names of the members who had sent excuses.

2. Confirmation of the Minutes of 96th Meeting held on 08th October 2013

The Minutes of the 96th meeting held on 8th October 2013, which had been circulated were taken up for adoption and adopted as the correct record with the following correction.

- i. **In Page 06, under 6.1.2 TB** “Ms Sylwia mentioned that 3 Million USD was progress towards NFM interim application” , to be replaced by, “Ms Sylwia mentioned that 3 Million USD immediately available under NFM interim application. She said that there was a very fruitful meeting held in Bangkok organized by WHO SEARO, Dr. Sudath and **Dr Gamini** were there and have made some progress towards NFM interim application.”

The amended minutes were adopted - proposed by Ms Thushara Agus and seconded by Ms. Swarna Kodagoda.

Matters arising from the minutes

Page3.- 3: 4.2. Fixed asset inspection- COJ

Ms Thushara Agus explained that the above assets have been handed over to the CCM secretariat as a gift as a result of negotiation made with PSI. She further said that due to space constraints those assets are temporary at the FPA premises. She mentioned till the secretariat obtains the space issue FPA can hold for 3-4 months. Also she stated that furniture and other electrical items including laptops are in good condition.

At this time Dr Ranatunga suggested to handover those assets to SRs and SSRs who will be work on MSM activities. He explained that this would be avoiding duplicating of purchasing such items. However members’ opinion was that those items are now property of CCM secretariat, and hence let them to decide to keep or handover to a relevant party.

Page 7.6.1.3. HIV – OST Expansion plan ART expansion plan

Mrs. Kodagoda queried about OST and ART expansion plan. Dr Sisira Liyanage,/Director NSACP replied ART expansion has already been sent and, that it has been decided to not implement the OST expansion plan. Dr. Dayanath mentioned that it has to be negotiated with GF. Dr Liyanage stated that this has been amended and GF will be informed with the PUDR.

Agenda Item

4. Feedback from last Oversight Committee Meeting

Dr Palitha Abeykoon stated that the oversight meeting was held on 9th December 2013 chaired by Dr. Mahipala he said that all the committee members participated at the meeting along with a few invitees. Mrs. Kodagoda was requested to summarize matters discussed and the recommendations made at the meeting.

She mentioned that as usual the meeting started with the presentation of PRs and the Presentation was done Dr Buddika Hapuarachchi who represented Sarvodaya – PR3 for Malaria on the progress made. Oversight Committee’s main observation was on the filling of gem pits. Chairman OSC stressed that it must stress more on surveillance and screening should be done in more vulnerable area than activities like filling gem pits.

He also informed the Sarvodaya to withhold the distribution of LLINs till end of the inquiry regarding LLIN issue related to them.

Mrs. Kodagoda mentioned that Dr Mahipala pointed out at the meeting that, in HIV projects do not seem too successful as incidence has gone up but MARPS have come down which is unexplainable. And also HSS needed more attention. At this time Dr Iffthikar explained that all the necessary documents have been submitted by 18th December 2013 except Audit report which is to be done by the Auditor General's Department.

OSC recommended to CCM to make the payments due to the AL as verified by LFA.

Also inform the CCMSL secretariat to start ground work of the Membership renewal process.

5. CCMSL Member Renewal for 2014/16

Dr Palitha Abeykoon informed that the current term for the CCMSL membership will end by March. So CCM needs to start the member renewal process. Dr. Abeykoon explained the category and numbers in each constituency to be elected to the CCMSL.

Accordingly following decisions were taken:

Members decided to hold elections for the renewal of civil society constituencies for membership in the CCMSL.

Calling EoI should be published on three local newspapers .

As per his explanation following membership to be elected through election process.

NGO 5 members

Private Sector 2 members

KAP 1 member

PLWD 1 member

FBO 1 member

Academia 1 member

He further explained that as per the GF guidelines there is no election process for selection of Government and ML/BL representatives.

As per the Governance Manual an Election Committee was appointed with following members

Dr. Sudath Samaraweera

Dr. Indira Hettiarachchi

Dr. Dayanath Ranatunga

Dr. S.E. Majeed.

The committee was requested to meet and make criteria and advice the secretariat as necessary.

6. Annual Review and Self Assessment.

Dr Abeykoon pointed out as per the GF requirement CCMs are required to conduct an annual self assessment and send a copy to the GF secretariat. He said that we can obtain a TA to help in this process. Mr. Walawatte, Program officer mentioned that the secretariat has a sum of USD 3464 for this activity, and this is planned to be completed by the 4th quarter of the current budget year. Members decided to hold this session.

Dr Abeykoon further described components of the self assessment.

- (1) the self-assessment, self reporting, for which the CCM is responsible;
- (2) the stakeholder interviews, for which the TA provider is responsible; and
- (3) the preparation of an improvement plan (for certain CCMs), for which the CCM and the TA provider have joint responsibility.

With regard to the TA, Dr Abeykoon stated that the CCM has identified two TA providers namely GMS, Alliance Regional technical support hub in SA. However various views came out from members, Dr. Dayanath suggested having a national body that can provide TA work with the international TA provider. Mrs. Thushara expressed that since this is the very first self assessment it should be overall consultation by experienced party while local one can get experience. After a round of discussion the CCM decided to select one of two International TA providers and work with them.

At this time Mrs. Thushara said that she can voluntarily help to initiate work with the secretariat.

7. NSACP Issues

Dr. Palitha Abeykoon readout an email received from Ms Sylwia regarding some issues identified with the NSACP. She wanted to discuss this in the CCM.

1. "I have just gathered from the LFA team that the NSACP is currently functioning without an accountant. This is of course extremely worrying and I would like to kindly and urgently request you to let me know what happened and how the MoH is going to ensure proper utilisation and accounting of the Global Fund funds under the grant SRL-S11-G13-H".

Dr. Sisira Liyanage was requested to reply. He stated that accountant is on maternity leave, and an acting person is working. Dr Samaraweera also added saying, this kind of situation has happened before too.

2. "I would like to highlight the fact that till today the progress update (PU) that as per the performance framework of the grant agreement was due on 14th August 2013 and has not been yet finalized by the PR I would also like to bring to your attention the email from Dr Neelamanie (attached)".

Dr Liyanage agreed that they have sent on PU but this should be corrected. However now it has been rewritten and completed and will be sent immediately.

3. "We also have to deal with lots of email exchanges, reminders with respect to the procurement via VPP (attached is just one if such emails). I would like to bring to your attention that delayed and incomplete responses from NSACP contribute to unnecessary delays of procurement via VPP. as well as generate additional and substantial work for all of us and the VPP team as we all have to ensure constant follow up and to send reminders".

Mr. Saman from LFA stated that this has been delayed by 3 months. However Dr Liyanage was requested to send it in the next couple of weeks. Mr Saman explained the implications on delaying PUs.

4. "As I also mentioned to you and at the last CCM Meeting, the proper functioning of the STD clinics needs to be ensured by the NSACP as we continue to receive negative feedback from MARPS about the staff at these clinics".

Dr Liyanage said that it was one incident in Galle. He explained that the one of the doctors is very close to the patients and hence the work of the other doctor is somewhat of a contrast. Ms Thushara added saying with the experience, most of doctors are treating very well but with some personal matters some incidents may happened.

5. "I would like to also receive from the NSACP an update on the OTS and ART expansion plans. I have not yet received the minutes of the last meeting of the NAC".

This has already been discussed.

Reprogramming/Reallocation

Dr Abeykoon tabled reallocation and reprogramming of grants requested by following PRs

1. AMC Malaria PR 1 Round 8 Phase 2

Dr. Devanee, from AMC explained the requested reallocation/reprogramming of funds, and members given the recommendation to send to GF

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
1.3.3.	Salary 55 Vector Control Assistants for Malaria control	Not available(New activity 3.5.9 as per training plan)	Accreditation of PHLT	13,850.00
1.3.3.	Salary 55 Vector Control Assistants for Malaria control	Not available(New activity)	To improve drug stores at AMC head quarters	5,800.00
1.3.4.	Savings from activity -Salary for 135 labourers for vector control	1.3.9.	Salary support for 5 senior retired microscopists on contract basis for cross checking at central laboratory	16,950.00
1.3.4.	Savings from activity -1.3.4. Salary for 135 labourers for vector control	3.1.4.	Remuneration of Project Accountant	1,800.00
1.3.4.	Savings from activity -1.3.4. Salary for 135 labourers for vector control	3.1.3.	Remuneration of Procurement specialist	3,000.00
1.3.4.	Savings from activity -1.3.4. Salary for 135 labourers for vector control	3.1.11.	Remuneration of Human Resource Officer	3,600.00
1.3.4.	Savings from activity -1.3.4. Salary for 135 labourers for vector control	3.1.14.	Remuneration of Office Assistants (7 Assistants)	15,000.00
1.3.4.	Savings from activity -1.3.4. Salary for 135 labourers for vector control	3.1.15.	Remuneration of drivers (2)	3,600.00
1.3.4.	Savings from activity -1.3.4. Salary for 135 labourers for vector control	Several salary activity	Gratuity provision	10,600.00
				74,200.00

2. TEDHA Malaria PR2 rand 8 Phase 2

Ms. Tikiri Rambukwella explained the need of some reallocation and recommendation given by the CCM to send to GF for approval

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
4.5.7	Planning and Administration	4.1.3	Purchase of technical equipments: Microscopes (Entomological and Compound) Entomological Equipments Aspirators, Dippers, Pyrethrum Sprays, Laboratory Supplies, Mosquito Cages, Larval Tubs, Laval Trays etc. Rubber Boots, Gloves, Uniforms, Rain Coats, Field Back packs, CDC back-pack Aspirators	\$2500 from savings identified in July 2013 – Sept 2013 – Year 5 P 16) to be shifted to Yr 5 P 18 Jan - Mar 2014
4.6.1	Field Visits & Monitoring & evaluation costs	4.1.3	Purchase of technical equipments: Microscopes (Entomological and Compound) Entomological Equipments Aspirators, Dippers, Pyrethrum Sprays,	\$6000 from savings identified in July 2013 –

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
			Laboratory Supplies, Mosquito Cages, Larval Tubs, Laval Trays etc. Rubber Boots, Gloves, Uniforms, Rain Coats, Field Back packs, CDC back-pack Aspirators	Sept 2013 – Year 5 P 16 to be shifted to Yr 5 P 18 Jan - Mar 2014

3. Sarvodaya Malaria PR3 Round 8 Phase 2

Dr. Buddika Hapuarachchi requested reallocation and carrying forward activities seeking CCM recommendation to forward to get approval from GF. Members deeply discussed on that. Vice chair expressed that surveillance is more than requirement of gem pit filling now a days. However finally members decided to recommend this change.

i) Reallocation request

Description in the Original Work Plan		Description to be implemented		Amount (USD)
Activity No.	Description	Activity No.	Description	
5.22.1	District level inter school drama, essay and poster competition on Malaria message in 15 selected districts.	5.10.5	Village level awareness seminar for population living in Gem pits filling areas (Kandy, Moneragala, Hambantota, Ratnapura and Matale)40 participants for a seminar, 5 seminars for each district total 25 programs	9,400.00
5.22.2	Provincial level drama, poster and essay competition in 8 provinces	5.23.1	Malaria awareness seminar for indentified high risk group in 25 districts, 50 seminars, 50 participants.	32,250.00
		5.23.2	Print and distribute Malaria booklet containing information on Malaria for risk population 2500 booklets	9,496.00
		5.24.1	Renovation of fish tanks constructed under GFATM Malaria project previous rounds, 25 fish tanks will be renovated	9,000.00
		5.25.1	Printing and distribute of wall chart for Malaria treatment and diagnosis	10,300.00
		5.14.1	Advocacy regarding Malaria elimination among key local government officials and community leaders 24 programs	14,370.00
				84,816.00

ii) Carrying forward activities

Activity No.	Description	Justification	Number of activities	Amount (USD)
5.21.9	Promote usage of LLINs by trained COMBI personnel	# Requested by GF in previous ML dated 16 th Sep. 2013 – to utilized from the savings for	05	10,610.00

	sellers	this activity budgeted line. #The need for more COMBI trainings comparing to the under of LLIN's distributed (ex; Anuradhapura, Ampara, Kurunegala, Jaffana, Batticaloa as the distributed LLIN's are more the need to train more volunteers – more than 60 volunteers per district)		
5.10.4	Filling of abandoned gem pits in Matale, Moneragala, Hambantota, Ratnapura & Kandy districts	# the request was made by AMC with the concerns of available gem pits in the district additionaaly to the existing pits, which are to be filled. # Savings from this activity budget line will be utilized.	1000	13,900.00

8. KAP/PLWD engagement in NFM

a). Selection of Regional Organization.

Dr Abeykoon tabled an email received from Mr Adonis requesting the CCMSL to selecting a Regional Organization to get technical support on KAP funding. The request indicated that this selection to be informed the GF by end of the year 2013.

Dr Abeykoon explained that as informed earlier, CCMSL has been selected to participate in a pilot initiative to evaluate the impact of providing dedicated funding to CCM for engagement of KAP/PLWD on actual and meaningful participation of these groups in decision making processes in the NFM. He further mentioned that the GF has approved additional funding amount 50,000USd and 25,000 USD already received. Therefore he requested Ms Thushara and to meet few members to select one organization from the list provided. Ms Thushara was requested to inform the GF regarding the selection before end of 31st December 2013.

b). Setting up sub committee

Dr Abeykoon informed the CCM that according to the instructions received along with CCMSL funding agreement 2013/15, as annex C, the CCMSL need to set up a sub committee consisting all the members of the CCM representing the PLDW and KAP. He further said that the committee shall be authorized to allocate the KAP funding to the most appropriate activities selected by the sub committee in a transparent manner.

Mr. Lakshman from CSDF was requested coordinate to gather the relevant members with a few outsiders also to act as the sub committee and to develop a plan for the use of KAP funding in collaboration with the Regional Organization. The committee was requested to submit the plan to the next CCMSL meeting.

9. Any other Matters – COJ assets

This was discussed earlier

10. . Date for Next meeting – 18th February 2014



Dr Palitha Abeykoon
Vice Chair/CCM Sri Lanka